

	Policy	Document #: CON.2.1.004 Revision: 1 Approval Date: 05/04/2020 Page 1 of 2 Effective Date: 05/04/2020
Copyright Policy		

1.0 Purpose

The Foundation for the Accreditation of Cellular Therapy (FACT) is a not-for-profit professional association founded to establish and promote high quality standards in cellular therapy and regenerative medicine and to develop and implement a voluntary program of inspection and accreditation in collection, processing, release for administration, and administration of cellular therapy products and cord blood collection, banking, and release for administration.

In the regular conduct of its business of accreditation, FACT, its volunteers, and personnel participate in the creation and development of creative and useful works in connection with their service to FACT. Through participation in FACT, one may, either individually, through committees, and/or in conjunction with FACT personnel, participate in the creation and development of works that are subject to copyright protection.

2.0 Scope

2.1 This policy applies to FACT personnel and volunteers.

3.0 Responsibility

3.1 The FACT Quality Manager or designee ensures that this policy is made available to FACT personnel and volunteers upon initial association with FACT, at a minimum.

3.2 It is the responsibility of all personnel and volunteers to understand and comply with this policy.

3.3 The FACT Executive Committee or its designee is responsible for

3.3.1 Regular reports to the Board of Directors to affirm that all appropriate personnel and volunteers have submitted the *FACT Annual Compliance form, CON.FRM.2.003*.

3.3.2 Review of this policy and recommendations for revision whenever appropriate.

4.0 References

4.1 *FACT Annual Compliance, CON.FRM.2.003*

5.0 Definitions

5.1 Volunteers

5.1.1 Officers

5.1.2 Members of the Board of Directors

5.1.3 Committee and task force members

- 5.1.4 Inspectors and inspector trainees
- 5.1.5 Other persons assigned to an activity of FACT (e.g., society representative, inspection observer, regulatory or industry representative)
- 5.2 Works include, but are not limited to:
 - 5.2.1 FACT Standards and related documents
 - 5.2.2 Newsletters published by FACT
 - 5.2.3 Presentations held on behalf of and hosted by FACT
 - 5.2.4 Images, graphics, and audio and video recordings

6.0 Policy

- 6.1 FACT volunteers and personnel who are subject to this policy agree that all works created, in whole or in part, in connection with or related to FACT (collective, the “Works”) shall be considered specially commissioned works made for hire in accordance with the provisions of the Copyright Act of 1976, as amended, and shall be owned by FACT.
- 6.2 All material and/or information in any manner created, conceived, or modified in whole or in part shall be a “work made for hire” and FACT, as the organization for which the work is prepared, shall own all right, title, and interest throughout the world in and to the Work, including the entire and exclusive copyrights in the Work and all rights associated with the copyrights, including but not limited to reproduction rights, distribution rights, the right to prepare translations, and other derivative works, moral rights, and rights to the Works in all formats and media.
- 6.3 To the extent a Work does not constitute a “work made for hire,” ownership of all right, title and interest in and to the Work, including but not limited to ownership of the entire copyrights in the Work and all rights subsumed thereunder shall be assigned to FACT.
- 6.4 FACT grants a personal, non-exclusive, royalty-free license to use the ideas contained in the Works for noncommercial purpose. All contributions made to FACT shall be original and not infringe upon or otherwise violate any third party’s rights.
- 6.5 At a minimum FACT volunteers and personnel who are subject to this policy must complete and submit the *FACT Annual Compliance form, CON.FRM.2.1.003* at the time they are nominated, appointed, employed, or become officially associated with an activity of FACT.

Approved by: Heather Conway (Quality Manager) (05/04/2020), Linda Miller (CEO) (05/04/2020)